



KADRI METTIS

HEAD OF RESEARCH ADMINISTRATION

CONTACT

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Estonia, Tallinn

EDUCATION

2017-2023

TALLINN UNIVERISTY

- PhD Information Society Technologies

2012-2015

TARTU UNIVERSITY

- Master Studies
- Biology and Chemistry teacher

SKILLS

- Planning research activities
- Project management
- Data analysis
- Writing research projects
- Teamwork
- Time management
- Teaching, training, supervising

LANGUAGES

- English (Fluent)
- Swedish (Basics)
- Russian (Basics)

PROFILE

Dedicated and ambitious Head of Research Administration with a PhD in educational technology field. I have 7 years experience in research and teaching. Skilled in project writing, project management, data analytics and research administration. Seeking to contribute to innovative EdTech company.

WORK EXPERIENCE

- Tallinn University** 2023- PRESENT
Head of Research Administration
 - My main objective is to coordinate and support research activities of in the School of Digital Technologies.
 - My worktasks vary from finding funding opportunities to organising science popularisation activities.
- Tallinn University** 2017-2023
Junior Researcher
 - During the working period, I participated in the preparation, application and implementation of various projects.
 - I planned research and data analysis, published research results.
 - I planned and conducted teaching and training activities for students and in service teachers.
- Audentes International School** 2015-2020
IB DP Biology teacher

REFERENCE

Peeter Normak

Director of the School of Digital Technologies

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